

REQUIRED DOCUMENTATION

1. PROOF OF RESIDENCY (AT LEAST ONE)- *Required in order to start the program*

A copy of a residential lease or ownership agreement, such as a deed or mortgage statement or apartment lease

Statement by the landlord, owner or tenant from whom the parent or guardian leases or shares property within the District, preferably notarized

Statement by a third party establishing the parent or guardian's physical presence in the district, preferably notarized

Pay stub

Income tax form

Utility bill or other bills

Voter registration document(s)

Documents issued by federal, state or local agencies (e.g., local social service agency, federal Office of Refugee Resettlement

Evidence of custody of the child, including but not limited to judicial custody orders or guardianship papers

2. PROOF OF AGE (AT LEAST ONE) - *Required in order to start the program*

Birth Certificate

Record of Baptism

Passport

If the above is not available, the District will consider other forms of documentation, which have been in existence two years or more. Other evidence may include, but will not be limited to:

Official driver's license

- State or other government issued identification
- School photo identification with date of birth
- Consulate identification card
- Hospital or health records

- Military dependent identification card
- Documents issued by federal, state, or local agencies
- Court orders or other court-issued documents
- Native American tribal documents
- Records from non-profit international aid agencies and voluntary agencies
- Adoption or Foster Placement Documents

3. EVIDENCE OF IMMUNIZATIONS & PHYSICAL - *Required in order to start the program*

Immunization Records

Physical Examination completed within the last 12 months if available.

Health Exam Form 2026-2027

4. RECORDS FROM PREVIOUS SCHOOL

School Records

Special Educational Records

Last Report Card from Previous School District

5. SPECIAL EDUCATIONAL SERVICES (IEP'S, 504 PLANS) – IF APPLICABLE

If you suspect that your child is in need of special education services or programs, you may refer your child to the District's Committee on Special Education for evaluation.

6. CUSTODY OR LEGAL GUARDIANSHIP PAPERS – IF APPLICABLE

Note: Any applicable court orders, custody agreements, or legal documentation must be provided to the school in order for the district to comply with the terms of the order.